



**2021
BOROUGH OF DUMONT
RESOLUTION**

MEMBERS	AYE	NAY	ABSTAIN	ABSENT
CHAE	✓			
ENGLESE				✓
GORMAN	✓			
HARVILLA	✓			
ROSSILLO	✓			
STEWART	✓			
MAYOR LaBRUNO				
TOTALS	5			1

Resolution No. 196
Date: November 9, 2021
Page: 1 of 1
Subject: Veterans Memorial Park
Playground Equipment
Purpose: Authorization to Advertise for
Bids
Dollar Amount: _____
Prepared By: Jeanine E. Siek, RMC

Offered by: Rossillo
Seconded by: Chae

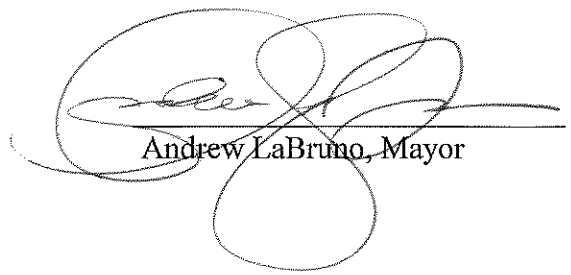
Certified as a true copy of a Resolution adopted by the Borough of Dumont on above date at a Regular Meeting by:



Jeanine E. Siek, RMC, Municipal Clerk
Borough of Dumont, Bergen County, New Jersey

**AUTHORIZATION TO ADVERTISE FOR BIDS
VETERANS MEMORIAL PARK PLAYGROUND EQUIPMENT**

BE IT RESOLVED, the Municipal Clerk is authorized to advertise for bids for Veterans Memorial Park Playground Equipment.



Andrew LaBruno, Mayor



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GORMAN	✓			
HARVILLA	✓			
ROSSILLO	✓			
STEWART	✓			
MAYOR LaBRUNO				
TOTALS	5			1

Resolution No. 254
Date: November 9, 2021
Page: 1 of 2
Subject: 2022 RFQ's for Professionals
Purpose: Authorization to Advertise
Dollar Amount: _____
Prepared By: Jeanine E. Siek, RMC

Offered by: ROSSILLO
Seconded by: Chae

Certified as a true copy of a Resolution adopted by the Borough of Dumont on above date at a Regular Meeting by:



Jeanine E. Siek, RMC, Municipal Clerk
Borough of Dumont, Bergen County, New Jersey

**FAIR AND OPEN PROCESS - AUTHORIZATION TO ADVERTISE FOR RFQ'S AND
ADOPTION OF LEGAL NOTICE AND CRITERIA**

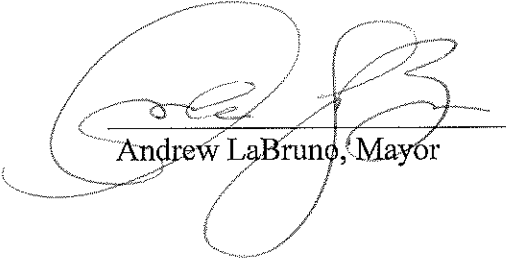
WHEREAS, the Borough of Dumont has opted to award contracts for professional services awarded under a Fair and Open Process as defined in at NJSA 19:44a-20.7, in the year 2022; and

WHEREAS, the Legal Notice of Request for Proposals is required to be adopted by the Governing Body in the month of November, for publication on or before December 1; and

WHEREAS, the Governing Body has considered forms of legal notice and criteria and has determined, in its discretion, to adopt a finalized form of such documents,

BE IT RESOLVED, by the Governing Body of the Borough of Dumont, that the Fair and Open

Process legal notice and criteria be and hereby are adopted, a copy of which is annexed hereto and incorporated for reference.



Andrew LaBruno, Mayor

LEGAL NOTICE

REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL CONTRACT POSITIONS IN THE BOROUGH OF DUMONT

NOTICE IS HEREBY GIVEN, that pursuant to N.J.S.A. 19:44A-20.4, 20.5 et. seq. the Borough of Dumont shall pursue a “Fair and Open Process” in awarding contracts for positions set forth more fully below, and hereby solicit qualifications in the form of resumes and letter applications for the below-stated positions of the Borough of Dumont, which shall be submitted to the Municipal Clerk at 50 Washington Avenue, Dumont, New Jersey 07628, with documentation showing qualifications and compliance with criteria set forth by the Borough and by State Statute. Three copies of all qualifications should be submitted in a sealed envelope labeled **“RFQ” and the position sought (separate envelope for each position)** to the Municipal Clerk to be received no later than **11:00 a.m. on Wednesday, December 1, 2021**. Interested parties may receive criteria for the various positions from the office of the Municipal Clerk by calling 201-387-5023 prior to submission of qualifications. The criteria will also be posted on the Borough website: dumontnj.gov. Professional services proposals for the following positions are hereby requested:

- Borough Appraiser
- Borough Attorney
- Borough Architect
- Borough Historic Architect
- Borough Auditor
- Borough Bond Counsel
- Borough Tax Appeal Attorney
- Borough Labor Attorney
- Special OPRA Counsel
- Special Counsel
- Grant Writer
- Information Technology
- Municipal Court Prosecutor
- Municipal Court Public Defender
- Municipal Court Alternate Public Defender
- Municipal Court Alternate Prosecutor
- Borough Planner
- Borough Engineer
- Special Projects Engineer
- Contract for Risk Manager
- COAH Affairs Planner
- Affordable Housing Administrator
- Financial Advisor and Arbitrage Consultant

Jeanine E. Siek, RMC
Municipal Clerk

BOROUGH OF DUMONT
CRITERIA FOR SUBMISSION OF PROPOSALS FOR
PROFESSIONAL CONTRACTS UNDER THE
FAIR AND OPEN PROCESS

NOTICE IS HEREBY GIVEN, for all applicants in positions set forth more fully in a notice of publication for submission of proposals that shall take into consideration the following factors, which will be weighed by the Mayor and Council of the Borough of Dumont as the basis of an award for professional services most advantageous to the Borough:

- I. Resume and letter application for professional position including all documentation that provides the following for evaluation by the Borough Council:
 - a. Experience and reputation in the field for the position sought.
 - b. Knowledge of the area of expertise for the position sought
 - c. Experience and knowledge of the Borough of Dumont
 - d. Availability to accommodate any required meeting of the Borough
 - e. Designated professional and support staff and location of firm's offices
 - f. References in general and in particular from municipal entities where the professional has provided similar services as sought in the Borough of Dumont.
 - g. Copy of Business Registration Certificate and Certificate of Employee Information Report with the State of New Jersey
 - h. A proposed fee schedule and basis of computation of fees and costs incurred in providing the required service, e.g., time and materials, fee per appearance or service item, etc.

- II. Selection of professionals shall be solely on the Borough Council's evaluation of the submitted material in the criteria set forth in this document.

- III. Submit all materials (**3 copies**) in a separate labeled sealed envelope for **each position sought** addressed to Jeanine E. Siek, RMC, Municipal Clerk, Borough of Dumont, 50 Washington Avenue, Dumont New Jersey, 07628 to be received on or before 11:00AM December 1, 2021.

BOROUGH OF DUMONT
Jeanine E. Siek, RMC
Municipal Clerk



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CHAE	✓			
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HARVILLA	✓			
ROSSILLO	✓			
STEWART	✓			
MAYOR LaBRUNO				
TOTALS	5			1

Resolution No. 255
Date: November 9, 2021
Page: 1 of 1
Subject: Overnight Parking
Purpose: Approval of Suspension of Ordinance 21-5
Dollar Amount: _____
Prepared By: Jeanine E. Siek, RMC

Offered by: Rossillo
Seconded by: Chae

Certified as a true copy of a Resolution adopted by the Borough of Dumont on above date at a Regular Meeting by:




Jeanine E. Siek, RMC, Municipal Clerk
Borough of Dumont, Bergen County, New Jersey

APPROVAL OF SUSPENSION OF ORDINANCE 21-5 – OVERNIGHT PARKING

WHEREAS, Ordinance 21-5 prohibiting parking between 12:00 midnight and 6:00 a.m. on all Borough streets, not exempted by ordinance, between October 15th and December 1st is hereby suspended until further order;

BE IT RESOLVED, by the Governing Body of the Borough of Dumont, Ordinance 21-5 prohibiting parking between 12:00 midnight and 6:00 a.m. on all Borough streets, not exempted by ordinance, between October 15th and December 1st is hereby suspended nunc pro tunc, effective October 15, 2021 until further notice.

BE IT FURTHER RESOLVED, copies of this resolution shall be provided to the Police Chief and the Borough Administrator.



Andrew LaBruno, Mayor



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ROSSILLO	✓			
STEWART	✓			
MAYOR LaBRUNO				
TOTALS	5			1

Resolution No. 256
Date: November 9, 2021
Page: 1 of 1
Subject: Flexible Spending Accounts
Purpose: Authorization of Agreement
with National Benefit Systems
Dollar Amount: Not to exceed \$2,000.00
Prepared By: Issa Abbasi, CFO

Offered by: Rossillo
Seconded by: Chae

Certified as a true copy of a Resolution adopted by the Borough of Dumont on above date at a Regular Meeting by:



Jeanine E. Siek, RMC, Municipal Clerk
Borough of Dumont, Bergen County, New Jersey

**AUTHORIZE AGREEMENT WITH NATIONAL BENEFIT SYSTEMS TO PROVIDE
EMPLOYEE FLEXIBLE SPENDING ACCOUNTS EFFECTIVE JANUARY 1, 2022**

WHEREAS, as it applies to employee healthcare coverage, New Jersey P.L. 2011 c. 78 requires the Borough of Dumont, County of Bergen, State of New Jersey, to establish a Flexible Spending Account for eligible employees pursuant to Section 125 of the Internal Revenue Code; and

WHEREEAS, the Borough of Dumont shall withhold from the participant's compensation an amount equal to the contributions required from the participant for the coverage of the participant, as the source of premium payments; and

WHEREAS, the Borough Administrator and Chief Financial Officer have reviewed the requirements and recommend, after soliciting two quotations for said service, that National Benefit Systems be the Section 125 provider; and

WHEREAS, National Benefit Systems, as the provider, has agreed to administer the plan at a cost of \$3.50 per employee with a minimum monthly payment of \$75, a one-time setup fee of \$300, and an annual fee of \$200 for annual reports; and

WHEREAS, participation by the eligible employees in the plan is voluntary; and

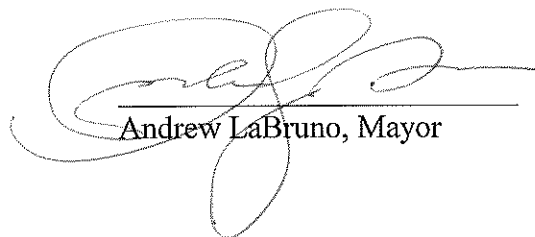
WHEREAS, the Chief Financial Officer certifies that sufficient funds will be made available in the 2022 Municipal Budget for this expenditure not to exceed \$2,000.00 from Finance – Professional Service Fees (budget code CY-01-20-130-235); and

WHEREAS, this authorization is awarded without competitive bid pursuant to N.J.S.A. 40:11-5(1)(m) as it involves the supplying of an insurance service and is exempted service under the local public contracts law; and

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Dumont, County of Bergen, State of New Jersey as follows:

1. The Mayor is hereby authorized, without further resolution, to execute the required agreement and any related documents which may be necessary or appropriate to adopt the plan or maintain its compliance with applicable Federal, State, and Local Law
2. The Flexible Benefits Plan will have an effective date of January 1, 2022
3. The Flexible Benefits Plan shall include a Dependent Care Flexible Spending Account, as permitted by law
4. The maximum annual employee deduction for the medical expenses under the Flexible Spending Account shall be \$2,750.00

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to National Benefit Systems, the CFO, Purchasing Agent, Payroll Clerk, Municipal Clerk, and Borough Auditor for their records.



Andrew LaBruno, Mayor



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HARVILLA	✓			
ROSSILLO	✓			
STEWART	✓			
MAYOR LaBRUNO				
TOTALS	5			1

Resolution No. 257 (revised)
Date: November 9, 2021
Page: 1 of 2
Subject: Budget Transfers
Purpose: Authorization
Dollar Amount: _____
Prepared By: Issa Abbasi, CFO

Offered by: Rossillo
Seconded by: Chae

Certified as a true copy of a Resolution adopted by the Borough of Dumont on above date at a Regular Meeting by:



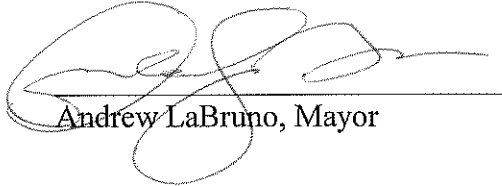
Jeanine E. Siek, RMC, Municipal Clerk
Borough of Dumont, Bergen County, New Jersey

AUTHORIZE 2021 BUDGET ACCOUNT TRANSFERS

WHEREAS, the Chief Financial Officer has reported to the Borough Council of the Borough of Dumont that unforeseen demands have arisen requiring greater expenditures in certain 2021 appropriation budget accounts;

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Dumont that the following transfers of 2021 budget accounts be approved.

Transfer To		
<u>Account Number</u>	<u>Amount Needed</u>	<u>Budget</u>
1-01-22-196-234	\$200.00	Rent Leveling – Other Expenditures
Total	<u>\$200.00</u>	
Transfer From		
<u>Account Number</u>	<u>Amount Needed</u>	<u>Budget</u>
1-01-25-240-212	\$200.00	Police – Other Expenditures
Total	<u>\$200.00</u>	



Andrew LaBruno, Mayor



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HARVILLA	✓			
ROSSILLO	✓			
STEWART	✓			
MAYOR LaBRUNO				
TOTALS	5			1

Resolution No. 258
Date: November 9, 2021
Page: 1 of 2
Subject: Snow Removal of Bank-owned Properties
Purpose: Award of Quote
Dollar Amount: _____
Prepared By: Jeanine E. Siek, RMC

Offered by: Rossillo
Seconded by: Chae

Certified as a true copy of a Resolution adopted by the Borough of Dumont on above date at a Regular Meeting by:



Jeanine E. Siek, RMC, Municipal Clerk
Borough of Dumont, Bergen County, New Jersey

AWARD OF QUOTE FOR SNOW REMOVAL OF VACANT AND BANK-OWNED PROPERTIES

WHEREAS, the Borough of Dumont requested quotes for outside snow removal work to be performed on private and bank-owned properties within the Borough that have been left unmaintained in violation of the Borough Code; and

WHEREAS, N.J.S.A. 40:48-2.14 and 2.27 authorize municipalities to impose liens upon properties to defray costs to remove brush, weeds, debris and the like from neglected properties; and

WHEREAS, the Borough Code Section 139-6 provides authority, under the above referenced statutes, to impose liens upon properties in the manner prescribed by law to collect delinquent

taxes to defray the cost of such property maintenance; and

WHEREAS, two quotes were requested and two were received from qualified snow removal contractors: (1) R.L. Roem, Jr. at a rate of seventy-five dollars (\$75) per man hour and (2) TB's Landscaping at a rate of one-hundred and fifteen dollars (\$115) per man hour; and

WHEREAS, R. L. Roem, Jr. has submitted the lowest quote and has agreed to await payment for any work performed until the liens on the respective properties are redeemed and the Borough collects all sums due against the properties; and

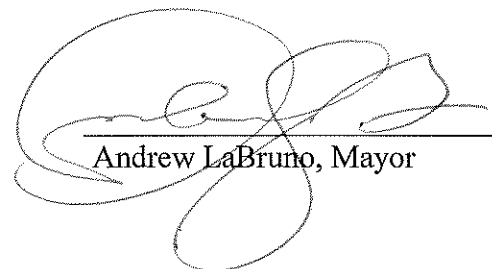
WHEREAS, the value of this contract is not expected to exceed the statutory bid threshold of \$44,000.

BE IT RESOLVED, by the Council of the Borough of Dumont, County of Bergen and State of New Jersey, that the contract for abandoned and bank-owned property maintenance be and is hereby awarded to R.L. Roem, Jr., at a rate of seventy-five dollars (\$75) per property for the requested personnel and services to be performed under the supervision of the Code Enforcement Official or Superintendent of Public Works, payment to await redemption of the lien imposed by the Borough Collector of Taxes as if the charges were ad valorem taxes due and owing, in a total amount not to exceed the bid threshold of \$44,000.

BE IT FURTHER RESOLVED, that the Mayor, Borough Administrator and Municipal Clerk, be and hereby are authorized to execute a contract for the required services, in a form and substance acceptable to the Borough Attorney and the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq.

BE IT FURTHER RESOLVED, that the Borough Collector of Taxes be and is hereby directed to take such action as is necessary to impose the charges as liens upon the properties upon submission of invoices and vouchers properly approved in the usual manner.

BE IT FURTHER RESOLVED, that a copy of this resolution, fully conformed, shall be served upon the successful bidder, the Borough Collector of Taxes and all property owners of properties requiring such maintenance within seven (7) days of the adoption hereof.



Andrew LaBruno, Mayor



**2021
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MEMBERS	AYE	NAY	ABSTAIN	ABSENT
CHAE	✓			
ENGLESE				✓
GORMAN	✓			
HARVILLA	✓			
ROSSILLO	✓			
STEWART	✓			
MAYOR LaBRUNO				
TOTALS	5			1

Resolution No. 259
Date: November 9, 2021
Page: 1 of 1
Subject: 1989 International Dump Truck
Purpose: Authorization of Transfer of Title to Haworth
Dollar Amount: _____
Prepared By: Jeanine E. Siek, RMC

Offered by: Rossillo
Seconded by: Chae

Certified as a true copy of a Resolution adopted by the Borough of Dumont on above date at a Regular Meeting by: Jeanine E. Siek

**Jeanine E. Siek, RMC, Municipal Clerk
Borough of Dumont, Bergen County, New Jersey**

AUTHORIZATION OF TRANSFER OF TITLE FOR 1989 INTERNATIONAL DUMP TRUCK TO BOROUGH OF HAWORTH

WHEREAS, the Borough of Dumont owns a 1989 International Dump Truck, VIN #1HTLF CFN5K H6577 10, which was purchased from the Borough of Haworth for \$1.00; and

WHEREAS, said Dump Truck is no longer in service due to mechanical issues arising from its age; and

WHEREAS, it is not economical to repair the Dump Truck given its age and condition; and

WHEREAS, the Borough of Haworth has expressed interest and its desire to have the Dump

Truck to use for parts for their existing fleet.

NOW THEREFORE BE IT RESOLVED, that the Borough of Dumont authorizes the Borough Administrator to execute such documents as necessary to transfer title of the Dump Truck to the Borough of Haworth with no representations as to its functionality or utility in exchange for \$1.00 in consideration.

BE IT FURTHER RESOLVED, copies of this resolution shall be provided to the Haworth Borough Clerk, CFO, DPW Superintendent, Borough Auditor and Borough Administrator.



Andrew LaBruno, Mayor