



**Borough of Dumont**  
**Building/Zoning Department**  
50 Washington Avenue, Dumont, NJ 07628  
Direct Phone: (201) 387-5034

**APPLICATION FOR ROAD OPENING PERMIT – EXCAVATION IN STREET**

**Borough Ordinance Chapter 380 – Road Opening; Chapter 339 -Sewer**

**Borough of Dumont, Department of Road Opening Permit Policy Requirements**

ISSUE DATE \_\_\_\_\_ PERMIT NO. \_\_\_\_\_ EXPIRES \_\_\_\_\_

Application is hereby respectfully made for a permit to open street at \_\_\_\_\_

Address or Street Name

Between \_\_\_\_\_ and \_\_\_\_\_ ☐ Check here if  
*Street Name* *Street Name* *plan is attached.*

Work to begin on \_\_\_\_\_ and be completed on \_\_\_\_\_  
*Date* *Date*

Number of Openings: \_\_\_\_\_ Dimension of Opening(s), ft.: \_\_\_\_\_

Purpose / Description of Proposed Activities: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

24- hr emergency contact: \_\_\_\_\_ Cell Phone # \_\_\_\_\_

**SURETY BOND FOR MAINTENANCE**

Borough Ordinance 380-12A(12)

The applicant hereby provides the Borough of Dumont with a Surety Bond to guarantee faithful performance and proper maintenance of the work for a period not less than TWO YEARS. The amount of said bond shall be \$25,000.00 unless otherwise directed by the Borough Engineer.

NAME OF SURETY \_\_\_\_\_

ADDRESS \_\_\_\_\_

BOND AMOUNT \$ \_\_\_\_\_

## INSURANCE

### Borough Ordinance 380-14.2

The applicant hereby provides Borough of Dumont with a Certificate of Insurance confirming that the applicant and Borough of Dumont, as a third party, are insured against claims for damages for personal injury as well as against claims for property damage which may arise out of or from the performance of the work. Insurance coverage shall not be less than the following:

1. Bodily injury liability coverage with limits of not less than \$1,000,000 for bodily injury, including accidental death, to any one person, and subject to that limit for each person, in an amount not less than \$2,000,000 for each accident; and property damage coverage in the amount of not less than \$500,000 for each accident;
2. One person in any one accident: amount of \$1,000,000;
3. Two or more persons in any one accident: amount of \$2,000,000 in the aggregate; and
4. Property damage in any one accident: amount of \$500,000 with aggregate property damage limit of \$1,000,000.

NAME OF INSURANCE CO. \_\_\_\_\_ Certificate/Policy Number \_\_\_\_\_

ADDRESS \_\_\_\_\_

Telephone No.: \_\_\_\_\_

## ESCROW

### Borough Ordinance 380-14

A separate money order or certified check for Escrow must accompany this application in the amount of \$2,500, or greater if required by the Borough Engineer. Fees to be charged against this escrow are for review by the Borough Engineer at their regular hourly rates, by the Borough Attorney at the rate of \$150 per hour and a minimum inspection fee of \$375 covering up to three inspections. Additional inspections shall charge \$125 each, to escrow.

## APPLICANT CERTIFICATION, HOLD HARMLESS & INDEMNIFICATION

The applicant hereby agrees to abide by all the requirements of this permit, including provision of appropriate notice(s) of impending work and replacement within 30 days from the date of the excavation of the pavement, sidewalk, and any other material excavated to the satisfaction of the Borough Engineer.

\_\_\_\_\_  
Contractor Name

\_\_\_\_\_  
Phone No

\_\_\_\_\_  
Address

I, the undersigned, hereby acknowledge that I have read this permit application and attachments, understand all the terms and conditions contained herein and agree to abide by same. Additionally, I agree to perform all work in full compliance with the Ordinances of the Borough of Dumont and the laws of the State of New Jersey in relation thereto. Further, I agree to save and hold harmless and indemnify the Borough of Dumont, its officers, employees and agents from any and all costs, damages and liabilities which may accrue or be claimed to accrue by reason of work to be done in connection with this application and permit.

\_\_\_\_\_  
Applicant Name (please print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

This permit is granted by authority of the power vested in the Borough Engineer or Construction Official. A copy must be kept at the work site and shown to the Police or Engineering inspector upon request.

**CALL BEFORE YOU DIG!**  
**1-800-272-1000 FOR UTILITY LOCATION MARK-OUT**

NOTE: It is the contractor's responsibility to call 1-800-272-1000 for location of underground utilities before excavation work begins. All utility companies, including Dumont sewer and water participate in this service.

Applicant shall contact the Dumont Police Dept., Traffic Division, prior to starting any work (201) 387-5000.

Applicant shall contact the Building Dept at 201-387-5034 prior to backfill of any excavation to schedule inspection of the work.

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DO NOT WRITE BELOW THIS LINE

**FEE**

|               | Application Fee <sup>1</sup> |                          | Permit Fee                       |                          |                          |                          |
|---------------|------------------------------|--------------------------|----------------------------------|--------------------------|--------------------------|--------------------------|
|               |                              |                          | 5 years old or less <sup>2</sup> |                          | More than 5 years old    |                          |
| Residential:  | <input type="checkbox"/>     |                          | <input type="checkbox"/>         |                          | <input type="checkbox"/> |                          |
| Utility:      |                              |                          |                                  |                          |                          |                          |
|               | <input type="checkbox"/>     |                          | <input type="checkbox"/>         |                          | <input type="checkbox"/> |                          |
| Payment Rec'd | <input type="checkbox"/>     | <input type="checkbox"/> | <input type="checkbox"/>         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

<sup>1</sup>Non-refundable

Initials

Date

Initials

Date

Initials

Date

<sup>2</sup>Infrared restoration required for small openings on pavements less than five years old.

**FEE CALCULATION – FOR BOROUGH USE ONLY**

Width of road opening:

For 1/2 the width of the road being opened: \$250, For the full width of the road being opened: \$500, (circle \$250 or \$500)

Length of road opening:

Per linear foot: \$5 x \_\_\_\_\_ = \_\_\_\_\_

From 25 linear feet to 50 linear feet by three feet wide: an additional \$40. \_\_\_\_\_

Extensive openings: \$75. Y/N

Boring, tunneling or driving under road: lump sum minimum of \$75. Y/N

Curb, gutter, apron, sidewalk or driveway: lump sum of \$15 when affected by excavation. Y/N

**PERMIT APPROVAL**

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Borough Engineer/Construction Official

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Signature

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Date



**Borough of Dumont**  
**Building/Zoning Department**  
50 Washington Avenue, Dumont, NJ 07628  
Direct Phone: (201) 387-5034

TO: Street Opening Applicants/Sewer Lateral Repair and Installation

SUBJECT: Chapter 380 Openings and Excavations and Chapter 339 Sanitary Sewer Connections

Applicants for permits to excavate in streets (between the curbs or edge of pavement if there is no curb) are hereby advised of revised permit requirements outlined below. Please note, this memorandum is not comprehensive and applicants are still responsible for meeting all provisions of the Ordinance, which is available online at <https://ecode360.com/9554134>.

Duties and responsibilities of applicant; review of application.

A. It shall be the duty and responsibility of any person applying for a permit to:

- (1) Pay an application fee as provided in 380-14.3. This fee is nonrefundable.
- (2) Present a properly completed application form to the Building Department.

B. The Engineer or Construction Official shall have a minimum of seven working days to review the application. The Engineer or Construction Official, after reviewing said application form, will approve or deny the street opening permit.

- (1) When the Engineer or Construction Official denies the application, he/she will so advise the applicant, in writing, along with an explanation as to the reason or reasons the permit is denied.
- (2) When the Engineer or Construction Official approves an application, he/she will advise the applicant as to the requisite fees, as provided in 380-14.3. He/she shall further advise the applicant of the applicant's responsibility to provide liability insurance and a surety bond necessary to cover the work proposed in said application and as more particularly set forth in 380-1 below.

Duties and responsibilities of permittee.

D. The applicant shall submit, when required by the Engineer or Construction Official, a list of owners and tenants of all property abutting the area where the work authorized by the permit is to be performed.

E. It should be the duty and responsibility of any person obtaining a permit to keep the original copy of the permit at all times while such work is in progress and show such permit upon demand to any authorized representative of the Borough.

Notification of adjoining property owners and tenants.

If, in the opinion of the Engineer or Construction Official, the work to be undertaken by the permittee is such that it will affect the use of properties abutting or adjoining the project, he shall require the permittee to notify the owners or tenants of such properties and to provide to the Engineer a certification that said permittee has notified the abutting and adjoining property owners and/or tenants, together with a list of those persons notified.

Notification of Police and Fire Departments.

The permittee shall notify, in writing, the Borough Police and Fire Departments of his intention to excavate a street within the Borough. Such notification shall state the nature of the work to be done and the location of such project. He shall also notify the Police and Fire Public Safety Departments when any openings or excavations have been closed, permitting traffic to flow thereon. The permittee shall, in all cases, be responsible for and required to have Police traffic directors to maintain traffic with regard to safety and flow.

Commencement of work; permit fees; exception.

A. Work for which a permit has been issued pursuant to this article shall commence within 30 days after the issuance of the permit therefor. If not so commenced, the permit shall be automatically terminated.

B. In the event that no street work has been commenced, the permittee may, within 60 days of the issuance of the permit, request, in writing, the refund of the permit fee paid, except that the application fee is nonrefundable. Permits thus terminated may be renewed upon the payment of an additional application fee and the required permit and inspection fees as determined by the Borough Engineer and defined in 380-1 et seq".